

Minutes
January 7, 2012
St Andrews Mountain Community Center

Attendees: Carlen Emanuel, Ronda Lehman, Matt Pennington, Willis Nowell, Royce Gibson, Carl Drumgoole, Mark Shields, John Maxey, Katherine Austin, Alana Hartman, Chuck Davis, Kurt Acker, Ed Burns, Lyn Widmyer, Richard Tryon, Seth Rivard, Julie Quodala

Call to order at 9:10 pm by Ronda

Approval of minutes from 10/17/11. Motion by Mark, 2nd Ed; Carried unanimous

Approval of planning meeting minutes 11/19/11. Motion by Mark; 2nd Ed; Carried unanimous

Introduce coalition members to any supporters/friends- make sure attendees sign in, ask for email

On-going business:

Treasurer's report: \$80.00 cash Carlen holds at ATC office; No donations needed. Carlen will donate \$25.00 to dissolve LLC and \$25.00 to register as non-profit association

Status of 501c3: BRWC to dissolve LLC with WV Sec of State and re-file as non-profit association. Carlen providing funds. Upon receipt of WV non-profit association status, Carlen will send to IRS. Carlen sent IRS letter and info. Re: LLC termination and re-file to IRS. Motion by Ed, second by Carlen; Unanimous decision.

Website Update: Waiting on 501(c)(3) status right now; Manual input to site. Facebook and Twitter accounts; send friend request to these accounts. Lyn W. suggests common link to address other watershed groups; one portal for WAC, etc.

Monitoring system for \$10K Governor's Community Participation Grant. County Commission presentation? Dr. Vila. Water Advisory Committee grant completed . Waiting for final report. No money in county budget to continue. Request for RFP to continue. Dr. Vila applied for a Sec 319 grant for DNA tracker. Lyn wants money in county budget for groups to apply. Lyn wants guidance for how to address; should watershed funding be a line item in the budget? How much money should be put in the fund? Table games revenue go to this? Commission has some revenue and will increase funding requests. Matter of priorities. Priority is judicial center for county commission. Last water sampling was April 2011. Monitoring is crucial to BRWC needs. Money at county commission BRWC to insist on continuing water monitoring. Leverage Governor's funding with Dr. Vila, others. Quickly draft proposal. Lyn to set up meeting for water monitoring on Blue Ridge Mountain. \$15K needs RFP for county commission. Other partners; Harpers Ferry Middle School sampling by 8th grade; Repository of data in County Board of Health.

Dr. Vila report: tabled to next BRWC meeting after WAC meeting. Motion by Mark, second by Ed, unanimous decision.

Final Organization of Committees: Alana suggests a monitoring committee be formed.

Governor's Community Grant: We need to know what Virginia is emitting into WV.

Motion by John, 2nd by Carlen, carried unanimous.

Carl will work with Shenandoah University for 6 sites on the mountain and 3 on Shenandoah River.

How much for lab fees and access to web server for data?

Lyn will look into Senior Group for assistance

Quality of data and collection protocol are important

League of Women Voters March topic is Environmental Issues in Jefferson County

Motion by John, 2nd by Carlen, carried unanimous. John to contact local universities and entities for peak flow measuring equipment and who does analysis

Ed will give John information

Mission Road Project Update: what space is available? Multi-purpose project, need a local landscaper. Carl to have budget and plan by next meeting.

Stream Partners Grant – tabled to next meeting

New Business:

Grant proposal update for Stream Partners: Alana will give guidance after awarded;

MCC Project kickoff; BBQ in conjunction with BRFD; BRFD to sponsor BBQ.

Email Addresses to contact page: board members only; change Royce's email address to his gmail address

Grant Committee and Networking: link Matthew to meeting; Carl's wife in versed in grant writing; do we need to take a grant writing class?

Board Vacancy: need nominations

Adjourn: motion by Ed, second by Richard, unanimous decision.

Next Meeting: February 2, 2012, Keyes Gap Fire Hall, 7 o'clock pm.